

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

SPECIAL BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

September 28, 2015

- I. **Call the Meeting to Order** – Meeting called to order by President Brian Bowman at 6:00 PM
- A. **Roll Call** – Jenn Van Houten, Chad Vitiritto, Doug Kayser, Melissa Sassman, Brian Bowman, present. Henry Wood, absent. Roland Kouski Jr. arrived at 6:14 PM.
- B. **Approve Agenda** – Motion to approve by Jenn Van Houten, seconded by Doug Kayser. Motion carried 5/0.
- II. **Discussion/Action Items**
- A. **Personnel**
1. **New Hires** – Motion to approve by Jenn Van Houten, seconded by Chad Vitiritto. Motion carried 5/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Knowler, Rebecca	Asst. Volleyball Coach/HS	\$1,302.64
Layden, Eric	Curr. Dev. Facilitator/K-12 Fine Arts	\$2,000.00
Price, Meghan	Curr. Dev. Facilitator/Kindergarten	\$2,000.00
Cogdill, Melissa	Curr. Dev. Facilitator/K-12 PE	\$2,000.00
Bragg, Kris	Curr. Dev. Facilitator/First Grade	\$2,000.00
Cable, Candie	Curr. Dev. Facilitator/Third Grade	\$2,000.00
Lindahl, Stacy	Curr. Dev. Facilitator/Fourth Grade	\$2,000.00
Reid, Linda	Curr. Dev. Facilitator/6-8 ELA	\$2,000.00
Cline, Doug	Curr. Dev. Facilitator/6-8 Soc. Studies	\$2,000.00
Smith, Wendy	Curr. Dev. Facilitator/6-8 Math	\$2,000.00
Fokken, Kari	Curr. Dev. Facilitator/9-12 ELA	\$2,000.00
Pavlik, Shawn	Curr. Dev. Facilitator/9-12 Math	\$2,000.00
Yeoman, Mike	Curr. Dev. Facilitator/9-12 Science	\$2,000.00
Brown, Brenda	Curr. Dev. Facilitator/STEM (CTE)	\$2,000.00
Sager, Kelly	Curr. Dev. Facilitator/Elementary STEM	\$2,000.00
St. Peter, Jen	Curr. Dev. Facilitator/Co-Teaching Facilitator	\$2,000.00
Bogers, Heidi	Reading Strategist/CE (extra days)	\$2,301.05
Rusher, Shari	Math Strategist/CE (extra days)	\$2,494.47

2. **Resignations/Terminations** – Motion to approve by Jenn Van Houten, seconded by Melissa Sassman. Motion carried 5/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Frantz, Ashley	Head Volleyball Coach/HS	Personal
Luttenegger, Kyle	MS Baseball Coach	Personal

3. Transfers (review only)

<u>Name</u>	<u>Position/Bldg. (to)</u>	<u>Position/Bldg. (from)</u>
Pavlik, Shawn	Head Volleyball Coach/HS	Asst. Volleyball Coach/HS
Dowling, Danielle	Head Tennis Coach/HS	Asst. Tennis Coach/HS

Non-Licensed Employee Hiring by the Superintendent (Policy #411.3):

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Robinson, Holly	Library Tech Assoc. HS/WS	\$13.63/hr
Dales, Daniel	Kitchen Aide/WS	\$13.48/hr
Gallagher, Chelsea	Eagle's Nest/CE	\$10.65/hr

*Pending a satisfactory background check

B. Open Enrollment

1. **In** – Motion to approve by Jenn Van Houten, seconded by Melissa Sassman. Motion carried 5/0.

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Chloe Christensen	1	Ankeny	Continuation - Moved 6/1/2015
Jack Roby	4	Ankeny	Continuation - Moved 9/16/2015
Jenalee Roby	3	Ankeny	Continuation - Moved 9/16/2015

2. **Out** – Motion to approve by Doug Kayser, seconded by Jenn Van Houten. Motion carried 5/0.

<u>Student Name</u>	<u>Grade</u>	<u>To</u>	<u>Reason</u>
Ella Rue	3	Ankeny	Continuation - Moved 7/14/2015
Jorden Rue	5	Ankeny	Continuation - Moved 7/14/2015

C. Contracts

1. **28E Agreement – Woodward-Granger Community School District-Grandwood Program** – Motion to approve by Jenn Van Houten, seconded by Chad Vitiritto. Motion carried 5/0.

We engage with Woodward-Granger (Grandwood) to provide a path for a very small number of our special education students with significant behavior and academic needs.

This agreement is for the 2015-16 school year in which Woodward-Granger is asking districts to pay for the actual cost of the programs non-Special Education billable operation. Essentially this amount will be the general education portion of the cost of serving the student. The special education portion is still a billable cost by the Woodward-Granger without additional, special arrangements. This agreement will not change the total amount we are paying to Woodward-Granger, rather, it is providing a mechanism for the regular education portion of the costs.

We have a student being served in Grandwood programming this school year. This contract will allow us to continue to work with Grandwood as an option for our students. The Superintendent recommends the approval of this 28E Agreement.

2. **Agreement with Haila Architecture for work on Phase I Site Master Plan** – Motion to approve by Jenn Van Houten, seconded by Chad Vitiritto. Motion carried 5/0.

Haila Architecture Structure Planning, Ltd. is authorized to proceed with preparing plans and specifications on the following portion of the Phase 1 Work at set forth in the Facilities Master Plan, dated September 10, 2015, and as approved by the Board on September 14, 2015. The authorized work includes:

At Cornell Elementary

1A. Pre-K Outdoor Classroom

1P. Cornell South 4th Grade Addition

1Q. Roof replacement over 3rd Grade and Future Media Center Areas

At Woodside

1G. Roof Replacement

At High School

1H. Roof Replacement

Total approved preliminary cost opinion for construction, estimate and construction contingencies and reimbursable expenses for these five projects is \$3,585,200. Total approved professional fees for the aforementioned projects is a lump sum of \$328,800.

The Superintendent recommends approval of this agreement with Haila for the listed projects.

D. **SBRC Request – Limited English Proficient (LEP) Allowable Cost** – Motion to approve by Jenn Van Houten, seconded by Melissa Sassman. Motion carried 6/0.

The Department of Education now allows schools districts to fill out an application that is submitted to the School Board Review Committee (SBRC) for the excess costs associated with a English Learners Program.

For the 2014-15 school year, the District had excess costs of \$46,451.82. The primary reason for these excess costs is that the funding for this program is always one year behind. Over the past couple of years we have seen an increase in the number of students in the program. In October 2013 we had 36 students in the program. These 36 students generated the funding for the 2014-15 school year. During 2014-15, the program served 64 students, which required the District to hire more staff.

Each Iowa school district with excess costs may request additional allowable growth through the state's School Budget Review Committee (SBRC). In addition, the district may levy cash reserve in order to fund this additional allowable growth.

The Superintendent's Finance Advisory Committee continues to believe it is advantageous to take every opportunity to increase allowable growth whenever possible.

The Superintendent is recommending Board approval for the request to the SBRC for additional allowable growth for the excess costs in the English Learner Program.

- III. **Adjourn** – Motion to adjourn by Jenn Van Houten, seconded by Chad Vitiritto. Motion carried 6/0. Meeting adjourned at 6:15 PM.

Brian Bowman, Board President

Beth Vitiritto, Board Secretary